

Stephanie Leon
Paralegal

INVOICE

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INVOICE: 2024-5

DATE: 5/01/2024

TO:
Puerto Rico Chief Federal Monitor

FOR:
Paralegal Services

DATE	DESCRIPTION	HOURS	RATE	AMOUNT
04/01/2024	-Various communication exchanges (phone, text, emails) with team members/monitors -Phone call/text communication with Joan Maldonado (PRPB) -Re-scheduling agendas -Email exchanges with Habib Massari (PRPB) -Read/responded to emails -Organized notes	2.50	90.00	225.00
04/02/2024	-Various communication exchanges with Claudia Camara regarding the new scheduling between Monitors and PRPB -Read/responded to emails -Verified agendas of my assigned monitors	1.25	90.00	112.50
04/03/2024	-Assisted Monitor Donald Gosselin with meeting to discuss administrative complaints and internal investigations with PRPB -Internal meeting with Monitor Donald Gosselin and David Levy -Read/responded to emails -Various communication exchanges (phone, text, emails) with team members/monitors	3.50	90.00	315.00
04/04/2024	-Communication exchanges with team members -Transcript/notes of Sergeant meeting	2.25	90.00	202.50
04/05/2024	-Transcript/notes of Sergeant meeting	1.75	90.00	157.50
04/06/2024	-Transcript/notes of Sergeant meeting -Emailed to Monitors John Romero and Denise Rodriguez	.75	90.00	67.50
04/07/2024	-Transcript/notes of March 253 meeting -Emailed notes to monitors John Romero and Denise Rodriguez -Email exchanges with team members and Monitor Scott Cragg	2.75	90.00	247.50
04/08/2204	-Prepared notes for individual monitors and emailed them -Zoom meeting with Monitor Scott Cragg and David Levy -Read/responded to emails	1.75	90.00	157.50
04/19/2024	-Proposed order on Captain Promotion Exam meetings on Proposed order on Captain Promotion Exam meetings -Extensive notes/transcript -Read/responded to emails	1.50	90.00	135.00
04/30/2024	-April 253 Meeting -Read/responded to emails -Communication exchanges with team members Extensive notes/transcript	2.50	90.00	225.00
	TOTAL 20.50 HRS @ \$90			\$1,845.00

S/STEPHANIE LEON I HEREBY CERTIFY THAT THE AMOUNT BILLED IN THIS INVOICE IS TRUE AND CORRECT IN MY CAPACITY AS A MEMBER OF THE FEDERAL MONITORING TEAM. I FURTHER CERTIFY THAT I HAVE NOT RECEIVED ANY INCOME, COMPENSATION, OR PAYMENT FOR SERVICES RENDERED UNDER A REGULAR EMPLOYMENT OR CONTRACTUAL RELATIONSHIP WITH THE COMMONWEALTH, OR ANY OF ITS DEPARTMENTS, MUNICIPALITIES OR AGENCIES.